

THE CITY OF SALISBURY
HUMAN RESOURCES DEPARTMENT
City Office Building
132 North Main Street, 2nd Floor
P. O. Box 479
Salisbury, NC 28145-0479



EMPLOYMENT OPPORTUNITIES

Victim/Witness Advocate

Your Career, Your Community

The Salisbury Police Department is seeking a customer service driven individual to serve as a Victim/Witness Advocate. Main duties for this position include but are not limited to: makes contact with victims/witnesses to ensure the department is providing adequate assistance to the victim/witness and that the officers have received appropriate training in dealing with victims/witnesses of domestic violence; makes death notifications; maintains liaison with criminal justice agencies, governmental and nongovernmental agencies or organizations concerned with victim/witness needs and rights; completes an analysis of victim/witness assistance needs and available service within the service area; assists victims in the use of statewide automated victim assistance and notification network; and educates the community about family violence, sexual assault and other crimes by training and providing community education programs. Join the City of Salisbury for a rich benefit plan and the opportunity to work with a team that aims to exemplify the City's values by showing purpose, passion and priority.

Minimum Requirements:

- Associates or Technical degree with coursework in social work, sociology, or a related field, and moderate experience in the criminal justice system, or equivalent combination of education and experience
- Must have a valid NC Driver's License
- Knowledge of interviewing techniques and human behavior and knowledge of practices and techniques involved in counseling and crisis intervention
- Excellent customer service skills and the demonstrated ability to interact professionally with the general public, employees and City officials

Closing Date: December 6, 2018
Pay range: \$43,391.54 - \$56,409.00

Please apply online at www.salisburync.gov/hr

For questions please call/visit:

City of Salisbury Human Resources Department, City Office Building, 132 North Main Street, 2nd Floor
Phone: (704)638-5217

The City of Salisbury prohibits discrimination on the basis of race, color, national origin, sex, veteran status, sexual orientation, religion, age or disability in employment or the provision of services.

The City of Salisbury is a Drug Free Workplace
Job Opportunities Hotline: (704) 638-5355